



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**  
DIVISION OF PROFESSIONAL REGULATION

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<b>PUBLIC MEETING NOTICE:</b>	<b>Delaware Board of Funeral Services</b>
<b>DATE AND TIME:</b>	<b>Tuesday, March 27, 2012 at 10:00 a.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room B</b> , second floor of the Cannon Building

**AGENDA**  
(Amended items are indicated by an asterisk\*)

- 1.0 Call to Order
- 2.0 Review and Approval of Minutes
  - 2.1 January 31, 2012
- 3.0 **Public Hearing, 10:15 a.m., Advertising**
- 4.0 Unfinished Business
  - 4.1 The Conference 2012 Annual Meeting, Little Rock, Arkansas – Report from Mr. Fletcher
  - 4.2 Rules and Regulations
    - 4.2.1 Funeral Establishment Inspections – Review Draft Bill from Ms. Davis-Oliva
- 5.0 New Business
  - 5.1 Ratification of Licensure
    - 5.1.1 Karen Michelle Heinz, Resident Intern
    - 5.1.2 Frank Immordino, Limited License
  - 5.2 Review of Resident Intern Reports
    - 5.2.1 Crystal Johnson
      - 5.2.1.1 4<sup>th</sup> Quarterly Progress Report
      - 5.2.1.2 10 Embalming Reports
  - 5.3 Review of Applications for Licensure
    - 5.3.1 Crystal Johnson, Funeral Director by Resident Internship
    - 5.3.2 James Sorowice, Funeral Director by Reciprocity (California)
  - 5.4 Request for Extension of Internship, Taryn E. Huber
  - 5.4 Review of Applications for Continuing Education Approval
    - 5.4.1 National Funeral Directors & Morticians Association, Inc.
      - 5.4.1.1 *Introduction to Ergonomics*, 4/30/12, Requesting 1.0 CEU
      - 5.4.1.2 *The Arrangement Conference*, 4/30/12, Requesting 2.0 CEUs
      - 5.4.1.3 *Dressing & Casketing Using the Full Couch Casket*, 5/1/12, Requesting 1.0 CEU
      - 5.4.1.4 *Organ & Tissue Donation*, 4/30/12, Requesting 1.0 CEU
    - 5.4.2 Delaware Hospice
      - 5.4.2.1 *When a Child Dies*, 4/20/12, Requesting 6.0 CEUs

5.4.2.2 *Rising From the Ashes, 5/4/12, Requesting 6.5 CEUs*

5.4.3 Regulatory Support Services, Inc.

5.4.3.1 *Annual OSHA Training: Back to the Basics, Dates TBD, Requesting 3.0 CEUs*

5.4.3.2 *Annual OSHA Training: Infection Prevention: Are You the Health Hazard, Dates TBD, Requesting 3.0 CEUs*

6.0 Complaint Status and Consent Agreements

6.1 Complaint 27-02-12 Assigned to Mr. Fletcher

6.2 Complaint 27-03-12 Assigned to Mr. Torbert

7.0 Other Business before the Board (for discussion only)

8.0 Public Comment

9.0 Next Meeting – Tuesday, May 29, 2012 at 10:00 a.m.

10.0 Adjournment

**Please Take Note: To assure consideration of an application at a meeting, the Board office must receive all of these items no later than 4:30 p.m. ten full working days before the meeting date:**

- Completed, signed and notarized application form,
- Fee payment, and
- All required documentation.

**A final amended agenda will be published to reflect any items received after the original agenda is posted.**

**Unforeseen circumstances may result in a meeting being cancelled due to a lack of quorum.**

**Pursuant to 29 Delaware Code, Section 10004(e)(2), the Board shall pre-announce or pre-publish all Executive Sessions; however, such agenda shall be subject to change to include additional items including Executive Sessions which arise at the time of the body's meeting.**

**BOARD MEMBERS: PLEASE CALL THE BOARD OFFICE AT 302-744-4500 OR EMAIL [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us) IMMEDIATELY IF YOU CANNOT ATTEND THE MEETING. THANK YOU.**